

## Code Compliance and Fire Safety Standards – Checklist for Administrators

<b>Can a teacher lock down in seconds from the inside?</b>	A door lock should deploy in seconds from the inside without opening the classroom door.	<input checked="" type="checkbox"/>
<b>Can Lockdown be accomplished under extreme stress?</b>	A door lock should allow the user to lock down with a single hand, so the other hand can be on a cell phone or directing children to a safe area. The lockdown device should be tactile with “muscle memory” under extreme stress.	<input checked="" type="checkbox"/>
<b>Is the device Inconspicuous from the outside when locked?</b>	The lock should not indicate “locked or unlocked” from the outside, giving an intruder an indication of occupancy.	<input checked="" type="checkbox"/>
<b>Is the lockdown device always ready, no separate parts to search for in an emergency?</b>	The door lock should be always ready for use, no looking around for parts.	<input checked="" type="checkbox"/>
<b>Is the device tested, listed and labeled to UL10C,NFPA 252, CAN/ULCS104?</b>	Compliance with the International Building Code and NFPA Life Safety Guidance will ensure your Fire Marshal approves and the device does not degrade the door’s fire rating.	<input checked="" type="checkbox"/>
<b>Can the lock be opened quickly from the outside by emergency personnel?</b>	It is imperative that emergency personnel are trained to unlock a door so breaching is not required, causing further harm and stress to occupants.	<input checked="" type="checkbox"/>
<b>Does the Outside Key fit in a Knox Box?</b>	It is imperative that emergency responders have access to a key at all times.	<input checked="" type="checkbox"/>
<b>Is the device “BullyProof”?</b>	While active shooter incidents are rare, a bully or worse could be in the classroom 180 days a year and propose a threat if they can lock the door. We strongly recommend leaving doors unlocked until needed.	<input checked="" type="checkbox"/>
<b>How many operations to unlock and unlatch for egress?</b>	Some jurisdictions allow two separate operations to unlock and unlatch a classroom door. Most jurisdictions allow only a single linear or rotational operation to unlock and unlatch a door for egress. <b>Always check with the authority having jurisdiction before purchasing a lockdown device.</b>	<input checked="" type="checkbox"/>
<b>Is the lockdown device ADA Compliant?</b>	A door should be openable using the limp-wrist, closed fist test, no pinching, twisting, or turning. It is important to provide accessibility to occupants. The device should be mounted 34-48” from the floor and the bottom of the door should remain free from snag hazards.	<input checked="" type="checkbox"/>
<b>Special skills or knowledge required to unlock?</b>	NFPA 101 Life Safety Guidance requires that no special knowledge is needed to unlock a door from the inside. Egress should be intuitive and obvious.	<input checked="" type="checkbox"/>